



# **FAA Western Pacific Region AIP Regional Guidance for Airport Improvement Program Projects**

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Subject: **Project Application**

Date **5/5/97**

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## **1. General**

This regional guidance provides electronic copies of the project application forms. The forms are saved in Word 6.0 format. Consult the appropriate FAA person for hard copies of the original forms. These forms include the following:

- a) Standard Form 424
- b) FAA Form 5100-100
  - i) Part II
    - a) Section A
    - b) Section C
  - ii) Part III
    - a) Section A
    - b) Section B
    - c) Section C
    - d) Section D
    - e) Section E
  - iii) Part IV

## **2. Reference(s)**

FAA Order 5100.38A

## **3. FAA Coordination**

Coordinate with appropriate personnel from the Airport Division.

Standard Form 424 (REV 4-88)  
Prescribed by OMB Circular A-102

## PART II

PROJECT APPROVAL INFORMATION  
SECTION AItem 1.Does this assistance request requires State, local,  
regional , or other priority rating?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Governing Body \_\_\_\_\_

Priority Rating \_\_\_\_\_

Item 2.Does this assistance request require State, or local  
advisory, educational or health clearances?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Agency or  
Board \_\_\_\_\_

(Attach Documentation)

Item 3.Does this assistance request require clearinghouse review  
in accordance with OMB Circular A-95?

\_\_\_\_\_ Yes \_\_\_\_\_ No

(Attach Comments)

Item 4.Does this assistance request require State, local,  
regional or other planning approval?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Approving Agency \_\_\_\_\_

Date \_\_\_\_\_

Item 5.Is the proposal project covered by an approved  
comprehensive plan?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Check one: State ☐Local ☐Regional ☐

Location of Plan \_\_\_\_\_

Item 6.Will the assistance requested serve a Federal  
installation?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Federal Installation \_\_\_\_\_

Federal Population benefiting from Project \_\_\_\_\_

Item 7.Will the assistance requested be on Federal land  
or installation?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Federal Installation \_\_\_\_\_

Location of Federal Land \_\_\_\_\_

Percent of Project \_\_\_\_\_

Item 8.Will the assistance requested have an impact or effect  
on the environment?

\_\_\_\_\_ Yes \_\_\_\_\_ No

See instruction for additional information to be  
providedItem 9.Will the assistance requested cause the displacement of  
individuals, families, businesses, or farms?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Number of:

Individuals \_\_\_\_\_

Families \_\_\_\_\_

Businesses \_\_\_\_\_

Farms \_\_\_\_\_

Item 10.Is there other related Federal assistance on this  
project previous , pending, or anticipated?

\_\_\_\_\_ Yes \_\_\_\_\_ No

See instructions for additional information to be  
provided.

**PART II - SECTION C**

The Sponsor hereby represents and certifies as follows:

1. Compatible Land Use. - The Sponsor has taken the following actions to assure compatible usage of land adjacent to or in the vicinity of the airport:

2. Defaults. - The Sponsor is not in default on any obligation to the United States or any agency of the United States Government relative to the development, operation, or maintenance of any airport, except as stated herewith:

3. Possible Disabilities. - There are no facts or circumstances (including the existence of effective or proposed leases, use agreements or other legal instruments affecting use of the Airport or the existence of pending litigation or other legal proceedings) which in reasonable probability might make it impossible for the Sponsor to carry out and complete the Project or carry out the provisions of Part V of this Application, either by limiting its legal or financial ability or otherwise, except as follows:

4. Land. - (a) The Sponsor holds the following property interest in the following areas of land\* which are to be developed or used as part of or in connection with the Airport, subject to the following exceptions, encumbrances, and adverse interests, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

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*\*State character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.*

**PART II - SECTION C (Continued )**

The Sponsor further certifies that the above is based on a title examination by a qualified attorney or title company and that such attorney or title company has determined that the Sponsor holds the above interests.

(b) The Sponsor will acquire within a reasonable time, but in any event prior to the start of any construction work under the Project, the following property interest in the following areas of land\* on which such construction work is to be performed, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

(c) The Sponsor will acquire within a reasonable time, and if feasible prior to the completion of all construction work under the Project, the following property interest in the following areas of land\* which are to be developed or used as part of or in connection with the Airport as it will be upon completion of the Project, all of which areas are identified on the aforementioned property map designated as Exhibit "A":

5. Exclusive Rights. - There is no grant of an exclusive right for the conduct of any aeronautical activity at any airport owned or controlled by the Sponsor except as follows:

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*State character of property interest in each area and list and identify for each all exceptions, encumbrances, and adverse interests of every kind and nature, including liens, easements, leases, etc. The separate areas of land need only be identified here by the area numbers shown on the property map.*

**PART III - BUDGET INFORMATION - CONSTRUCTION****SECTION A - GENERAL**

1. Federal Domestic Assistance Catalog No. ....

2. Functional or Other Breakout .....

**SECTION B - CALCULATION OF FEDERAL GRANT**

| Cost Classification                                      | Use only for revisions |                     | Total Amount Required |
|--|------------------------|---------------------|-----------------------|
|  | Latest Approved Amount | Adjustment + or (-) |                       |
| 1. Administration expense                                | \$                     | \$                  | \$                    |
| 2. Preliminary expense                                   |                        |                     |                       |
| 3. Land, structures, right-of-way                        |                        |                     |                       |
| 4. Architectural engineering basic fees                  |                        |                     |                       |
| 5. Other Architectural engineering fees                  |                        |                     |                       |
| 6. Project inspection fees                               |                        |                     |                       |
| 7. Land development                                      |                        |                     |                       |
| 8. Relocation Expenses                                   |                        |                     |                       |
| 9. Relocation payments to Individuals and Businesses     |                        |                     |                       |
| 10. Demolition and removal                               |                        |                     |                       |
| 11. Construction and project improvement                 |                        |                     |                       |
| 12. Equipment  |                        |                     |                       |
| 13. Miscellaneous  |                        |                     |                       |
| 14. Total (Lines 1 through 13)                           |                        |                     |                       |
| 15. Estimated Income (if applicable)                     |                        |                     |                       |
| 16. Net Project Amount (Line 14 minus 15)                |                        |                     |                       |
| 17. Less: Ineligible Exclusions                          |                        |                     |                       |
| 18. Add: Contingencies                                   |                        |                     |                       |
| 19. Total Project Amt. (Excluding Rehabilitation Grants) |                        |                     |                       |
| 20. Federal Share requested of Line 19                   |                        |                     |                       |
| 21. Add Rehabilitation Grants Requested (100 Percent)    |                        |                     |                       |
| 22. Total Federal grant requested (Lines 20 & 21)        |                        |                     |                       |
| 23. Grantee share  |                        |                     |                       |
| 24. Other shares   |                        |                     |                       |
| 25. Total Project (Lines 22, 23 & 24)                    | \$                     | \$                  | \$                    |

**SECTION C - EXCLUSIONS**

| Classification | Ineligible for Participation<br>(1) | Excluded From Contingency Provision<br>(2) |
|----------------|-------------------------------------|--|
| 26             |                                     |  |
| a.             | \$                                  | \$   |
| b.             |                                     |  |
| c.             |                                     |  |
| d.             |                                     |  |
| e.             |                                     |  |
| f.             |                                     |  |
| g. Totals      | \$                                  | \$   |

**SECTION D - PROPOSED METHOD OF FINANCING NON-FEDERAL SHARE**

|                                  |    |
|----------------------------------|----|
| 27. Grantee Share                | \$ |
| a. Securities                    |    |
| b. Mortgages                     |    |
| c. Appropriations (By Applicant) |    |
| d. Bonds                         |    |
| e. Tax Levies                    |    |
| f. Non Cash                      |    |
| g. Other (Explain)               |    |
| h. TOTAL - Grantee share         |    |
| 28. Other Shares                 |    |
| a. State                         |    |
| b. Other                         |    |
| c. Total Other Shares            |    |
| 29. TOTAL                        | \$ |

**SECTION E - REMARKS****PART IV PROGRAM NARRATIVE (Attach - See Instructions)**